

TORAS IMECHA-03009680 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status	
Off-Site Assessment Tool	Off-Site Assessment Tool	Civil Rights		803	12/04/2017	CAP Removed	
Corrective Action History			CAP Removed Amy Martin 10/25/2017 11:16 AM	CAP Removed			
			Flagged Amy Martin 10/17/2017 12:05 PM	SFAs must have a procedure for receiving and processing complaints alleging discrimination in the school meal programs. Complaints can be verbal or written.. The USDA Program Discrimination Complaint Form (#148) can be used and is available on the Department Of Agriculture web site at: www.nj.gov/agriculture/applic/forms/#5 . Civil rights complaints can either be sent to the New Jersey Division of Food and Nutrition which is turn will forward the complaint to the Civil Rights Division of the Regional USDA Food and Nutrition Services Office. Complaints can also be sent directly to the U.S. Department of Agriculture by (1) mail: Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov . Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Counting and Claiming - Review Period	Cong Talmud Torah	325	12/04/2017	CAP Removed	
Corrective Action History			CAP Removed Amy Martin 12/06/2017 11:37 AM	CAP Removed			
			CAP Rejected Amy Martin 12/06/2017 11:00 AM	In addition, the individual taking the meal counts must be sure that only complete meals are counted and claimed for reimbursement. Explain in detail, how this will be achieved and the date of completion.			
			CAP Submitted RICKY LBOVICS 11/03/2017 11:25 AM	As of 11/1/2017, beginning with the processing of the October claim, we will have another individual review the totals to make sure that they are accurately consolidated and that everything is counted and recorded properly			
			Flagged Amy Martin 11/01/2017 12:23 PM	Breakfast and lunch counts mustbe correctly used in the claim for reimbursement. Meal counts for each class must be verified prior to submitting and certifying the claim. On four (4) days, the roster totals did not match theECW, which lead to an over claim in the review month. Breakfast: Sept 6, 2017 rosters=129, ECW=147 Sept 13, 2017 rosters=127, ECW=146 Lunch: Sept. 14 (15 on ECW in error) rosters=127, ECW=146 Sept 15 (16 on ECW in error) rosters=128, ECW=148 Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			

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On-Site Assessment Tool	On-Site Assessment Tool	Professional Standards		1215	12/04/2017	CAP Accepted
Corrective Action History			CAP Accepted Amy Martin 12/06/2017 10:57 AM	CAP Accepted		
			CAP Submitted RICKY LEBOVICS 11/03/2017 11:29 AM	The safety course was completed by the Food -Service Director on 11-3-2017. A copy of the Certificate is available upon request		
			Flagged Amy Martin 11/01/2017 12:23 PM	The food service director is required to either have completed 8 hours of food safety training within the last 5 years prior to the on-site AR date or should have completed the training within 30 days of hire, if new. Food safety training must now be completed. A free Food Safety in Schools online training course is available from the Institute of Child Nutrition at www.instituteofchildnutrition.org or the SFA can choose their own online or in person training resource to obtain the required food safety training. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date when the food safety training will be completed.		